

## **2006-2007 Fellowship Programme (FP)**

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In order to achieve its goal of integration, the CoreGRID Network of Excellence has established and managed a Fellowship Programme (FP) according to the Description of Work (DoW).

Inspired by the Marie Curie Actions and the ERCIM Fellowship Programme, this document outlines the overall objectives of the FP and provides a detailed overview of the potential organisation and management of this activity.

### **Objectives**

Young researchers hosted by one or two research facilities for two distinct 6 or 9 months periods or for a single 12-month period, will be funded by the CoreGRID Fellowship Programme to closely interact with major researchers, leading scientific communities **and industry**. The Fellows will participate in regular in-house discussions and seminars and contribute to the CoreGRID effort in order to integrate scientific activities and dissemination across Europe.

The FP is open to postgraduate students who want to work with research groups involved in CoreGRID related activities. The successful Fellows must agree to engage in the research topic proposed by one or both of the hosting Institutions.

In addition to the training activities, the FP will promote career development, ideally within the Network to preserve excellence in the research environment.

### **General principles**

#### **1. Call for proposal**

Instead of having two calls with fixed deadlines per year, the call is now an "open call" to allow all CoreGRID members to submit their proposals at any time of the year.

Every month the Executive Committee will review the received proposals. The template for a proposal is available on the BSCW server (<https://bscw.ercim.org/bscw/bscw.cgi/200432>):

#### **2. Fellowship duration**

The fellowship period of 6 to 18 months is to be spent in (i) one or two different CoreGRID partner institutions or in (ii) one or two different CoreGRID partner institutions and an outside industrial company with a joint research agenda. The receiving institution(s) and the industrial company when applicable is/are required to reach an agreement on this joint research agenda to be submitted to the Executive Committee for evaluation (see call for proposal section). It must clearly outline the research topic, the links to the CoreGRID Description of Work and when applicable the reason to involve an industrial company.

There are three schemes:

- The Fellow will spend an 18-month period in two CoreGRID institutions;
- The Fellow will spend a 12-month period in a single CoreGRID institution. During this period, the Fellow will visit two other CoreGRID members for short terms visits (2 weeks). These visits have to be planned and included in the application form of the proposal and in the Fellow's training programme;
- **The Fellow will spend from 12 to 18 months in one or two of the CoreGRID institutions, out of which 2 to 6 months at an industrial company.**

#### **3. Recruitment rules for Candidates**

The CoreGRID FP is meant to stimulate genuine mobility, integration and sustainability through contacts with industry. For that reason, the recruitment of candidates is subjected to several rules:

- ◇ Fellowships are open to European as well as international candidates;
- ◇ a CoreGRID institution or an industrial company is not allowed to host a candidate of the same nationality, unless the candidate has been conducting research outside the country for at least two years prior to the start of the fellowship period;
- ◇ a CoreGRID institution or an industrial company is not allowed to host a Fellow who was previously affiliated to this same institution/company, unless there is a gap of at least one year between the time of last affiliation and the start of the fellowship;
- ◇ a Fellow cannot spend the entire 18-month period at two institutions in the same country;
- ◇ the Fellow can either come from a member institution or from an institution outside the Network:
  - If he/she comes from a member institution, he/she should visit at least one member institution.
  - If he/she comes from outside the Network, he/she should visit two member institutions.
- ◇ particular care will be paid to ensure that all candidates get equal opportunities and all partners are well aware of the necessity to promote gender issues during the recruitment procedure;
- ◇ Fellows are not allowed to work from another place of work than the one mentioned in his/her training programme.

#### **4. Reporting**

- ◇ At the end of each fellowship period, the Fellow will have to prepare a 2-page report;
- ◇ At the end of the fellowship, the Fellow and the hosting institution(s) **and when applicable the industrial company** will have to prepare a joint CoreGRID Technical Report to be published within the Consortium.

Throughout and on completion of the fellowship programme, the Network will provide support and guidance to the Fellow in his/her effort to obtain a position in related research activities.

**Notes: CoreGRID member institutions will be allowed to host a maximum of two Fellows throughout the entire duration of the Network.**

#### **5. Operations**

1. The Executive Committee will provide CoreGRID member institutions with a template form and will publish a list of criteria for evaluation.
2. Member institution(s) return(s) expressions of interest (in the form of a joint research agenda) to the Executive Committee.
3. The evaluation process is the responsibility of the Executive Committee.
4. Fellowship positions are advertised inside and outside the Network.
5. Applications from prospective students are collected by CoreGRID Central Office in Sophia Antipolis and circulated among the awarded institutions.
6. It is the responsibility of the awarded institutions in collaboration with the industrial company when applicable to organise the selection of the Fellow(s) and to send an ordered list of candidates to the Executive Committee. The Executive Committee will review the list and decide the selection of candidates. Particular attention has to be paid to ensure that candidates are selected according to the criterion of excellence.
7. Once successful candidates are selected the research work will start.
8. The Fellowship Programme is managed by CoreGRID Central Office who is responsible for the fellowship contract, salary, social security, etc.

## 6. Financial regulations

The Fellow will receive:

- A monthly stipend: regardless of the location of the hosting institution, the Fellow will receive a fixed monthly stipend of approximately 2 500 EUR per month.
- The Fellow’s social security will be paid by the CoreGRID Network and managed by an external non-profit organisation in France, EGIDE (<http://www.egide.asso.fr/index.uk.html>). The stipend figures shown above do not reflect the deduction of these costs corresponding to approximately 170 EUR per month.
- Travel costs:
  - Fellows moving travel costs to and from the hosting institutions and industrial company are paid by the ERCIM central office. Please bear in mind that the Fellow must move between the various place of his/her fellowship within less than 5 working days. Otherwise he/she will not be covered by the health insurance.
  - To cover the specific costs related to the two short visits in the case of a unique fellowship period, the Fellow will receive a per diem of 100 euros to cover his/her accommodation costs. These costs are paid by the ERCIM central office
- **The industrial company will contribute to 25 % of the total costs of the Fellow for the time he/she spent at the company. The CoreGRID central office will invoice the industrial company one month before the starting date of the fellowship at the company’s premises.**

All costs will be taken from the Fellowship Programme budget line.

**Reminder:** The FP receiving institutions have to cover all other travel costs; short visit travel costs, attendance to CoreGRID meetings and to conferences, workshops, etc.